

BETHANY COMMUNITY CHURCH
JOB DESCRIPTION
Wilderness Ministry Intern

Summary: The Wilderness Ministry Summer Intern will support the facilitation of wilderness ministry across Ancient Paths and Bethany Wilderness Ministry Trips. This position will work directly with the Director of Wilderness ministry and the Associate Director in the implementation of summer experiences.

Location: Bethany Green Lake

Reports to: Pastor of Wilderness Ministry

FLSA Status: Non-Exempt, Part-time

Classification: Temporary - Seasonal Staff, Renewable

Salary Range: \$21/hour

KEY RESPONSIBILITIES

WIL Summer Intern: 40 hours per week:

- Trip turn over: This requires food packing, equipment management, and gear packing for each AP trip, trekking trip, and BWM trip. Approx 40 trips over 13 weeks. This is usually done on Thursdays and Mondays.
- Creative content development for trip facilitation, Core Team meetings, and leader meetings
- Ecology education for all wilderness leaders through special events, leader meetings, and trainings.
- Support for monthly BWM leader meeting (groceries, meal preparation, hospitality setup)
- Support for monthly BWM core team leader meeting (meal preparation, hospitality setup)
- Gear closet maintenance: Cleaning gear, inventorying gear, and maintaining a well organized gear closet.
- Support Pastor and AD of wilderness ministry in Critical Incident Response as needed.
- Pre-trip communication to leadership and participant teams.
- Participate and support the Green Lake Sunday experience
- Participation in intern cohort if applicable
- Perform other duties as a member of the Bethany Community Church and Bethany Green Lake Staff and, or as the situation arises/assigned by supervisor.

Leadership Development

- Participation on an Ancient Paths trip.

- Registration cost covered for a wilderness certification up to \$450 (Beginner Rock Climbing, Backpack and Wilderness Skills, Wilderness First Aid)
- Co-lead on a BWM day trip.
- 1-on-1 development with the Pastor of Wilderness Ministry
- Discern and participate in other leadership opportunities based on individual experience and gifts

POSITION QUALIFICATIONS

- Biblically grounded follower of Jesus with a lifestyle that reflects devotion to Christ
- Well organized with timely attention to both the planning and execution of details for plans and projects
- Basic knowledge of outdoor gear use and care
- Excellent verbal and written communication skills

OTHER SPECIFICATIONS

Work Schedule: Typical work schedule is Sunday through Thursday, 40 hours/week, with occasional availability required on Fridays and Saturdays.

Physical Demands: Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 50lbs.

Working Conditions: Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule.

Compensation: Dependant upon experience

The office environment is fast-paced and may be considered stressful, due to seemingly regular interruptions because of numerous urgent and unexpected requests that require multitasking.

Non-smoking building and environment.

Compensation: Dependent on experience.

Benefits: For employees working less than 21 hours/week, Paid Safe and Sick Time (PSST) provided in accordance with the City of Seattle PSST Ordinance.

Full benefits for employees working 21+ hours/week in a permanent capacity, including: medical, dental, and life insurance.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.